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# STATE OF ALABAMA

PLUMBERS & GAS FITTERS  
EXAMINING BOARD

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Robert Bentley  
Governor of Alabama

## ALABAMA PLUMBERS AND GAS FITTERS EXAMINING BOARD

REGULAR BOARD MEETING

FISCAL YEAR 2016-2017

11 WEST OXMOOR ROAD, SUITE 104

BIRMINGHAM, ALABAMA 35209

NOVEMBER 10, 2016

### I. CALL TO ORDER

#### A. Roll Call

The meeting was called to order at 4:00 p.m. on November 10, 2016. The following, Board members were present: Charles Owenby, Chairman; Henry McCoy Jr., Vice-Chairman, Bryan Shuford, Recording Secretary, P.E. Pilgreen, and Janice Warren, Staff members present were David Wilcox, Executive Director, and Kimberly Holifield, Executive Assistant III. Others Present were Jack Wallace from the Attorney General's Office, Lorne Brown, and Florence Hill who made an appearance before the Board.

#### B. Declaration of Quorum

A quorum was declared with 5 Board members present at 4:00 p.m. on November 10, 2016.

#### C. Statement of Compliance with Open Meetings Act

Prior notice of this meeting was posted on the Secretary of State's web site in accordance with the Alabama Open Meetings Act.

II. REVIEW OF MINUTES

A. August 11, 2016, and September 8, 2016 Board Meeting Minutes

Mr. Owenby called for review of the August 11, 2016, and September 8, 2016 board meeting minutes.

**Ms. Warren moved to accept the August 11, 2016, and September 8, 2016 minutes as written. Mr. Shuford seconded. Motion carried unanimously.**

III. PUBLIC INPUT/APPEARANCES BEFORE THE BOARD

A. Lorne Brown

Mr. Brown appeared before the Board to request a waiver of the two year Apprenticeship requirements.

**Mr. Pilgreen moved to approve the request to waive the two year apprenticeship requirements for Mr. Brown. Ms. Shuford seconded. Motion carried unanimously.**

IV. INVESTIGATIVE COMMITTEE

A. Investigative committee report

The committee reports of the Investigative Committee were given by Mr. Wilcox. The investigative Committee reviewed 27 cases. Committee decided to open 27 cases with probable cause.

**Ms. Warren moved to accept the recommendation on the 27 cases with probable cause given by the Investigative Committee. Mr. Shuford seconded. Motion carried unanimously.**

B. Consent Agreements & Consumer Complaints

The Board voted to close 17 licensed contractor cases, and 3 unlicensed contractor cases. Detail listing attached.

**Mr. McCoy moved to close the 17 licensed contractor cases, and 3 unlicensed contractor cases. Mr. Shuford seconded. Motion carried unanimously.**

V. REPORT ON FEES WAIVED

A. Waiver of Fees

A total of 10 licensees' were approved for waiver of annual fees and penalties.

**Ms. Warren moved to accept the approval of the waiver of annual fees and penalties. Mr. Shuford seconded. Motion carried unanimously.**

VI. LEGAL UPDATE

A. Recommendation from Hearing Officer

The Board voted on the recommendation from the Hearing Officer on case No. LC-2015-148.

**Mr. Shuford moved to adopt the recommendations from the Hearing Officer. Mr. Pilgreen seconded. Motion carried unanimously.**

VII. NEW BUSINESS

A. Reinstate Deputy Director Position at pay grade of 80

The Board discussed and agreed to reinstate the Deputy Director position at a pay grade of 80.

**Ms. Warren moved to reinstate the Deputy Director position at a pay grade of 80. Mr. Shuford seconded. Motion carried unanimously.**

B. Increase pay grade for Executive Director

The Board discussed and agreed to increase the pay grade for Executive Director to grade 86 for recruitment purposes

**Mr. McCoy moved to increase the pay grade for Executive Director to grade 86. Mr. Shuford seconded. Motion carried unanimously.**

VIII. ADJOURNMENT

**Ms. Warren moved to adjourn. Mr. Pilgreen seconded. Motion carried unanimously.**

Meeting adjourned at 5:19 p.m. on November 10, 2016.

  
Charles Owenby, Chairman

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Bryan Shuford, Recording Secretary

  
Henry McCoy, Vice Chairman