



Kay Ivey
Governor

STATE OF ALABAMA
PLUMBERS & GAS FITTERS
EXAMINING BOARD

216 AQUARIUS DRIVE, SUITE 319
HOMEWOOD, AL 35209
PHONE (205)945-4857
FAX (205)945-9915
www.pgfb.alabama.gov



David H. Wilcox
Executive Director

Dear Master Plumber or Gas Fitter:

Congratulations on passing your Master Plumber or Gas Fitter exam!

Effective September 1, 2015, you will be required to have 2 years current work experience to qualify for a Journeyman exam. If you do not wish to keep your Apprentice certification at this time, your 2 years current work experience will begin at the future date you obtain your Apprentice certification. Also, it will be a violation of Ala. Code §34-37-6(a) if you are found performing plumbing and/or gas fitting without a current certification.

If you passed the Master Plumber exam, and you wish to work as a gas fitter, please be advised that you will need to hold a minimum of an Apprentice card.

If you passed the Master Gas Fitter exam, and you wish to work as a plumber, please be advised you will need to hold a minimum of an Apprentice card.

Following this letter you will find these forms:

- **Update Record Form - Master Only:** This form should be filled out in its entirety to update your personal certification records only.
- **Company Registration/Update Form:** This form should be completed along with the Update Record Form if you are assuming responsibility of Principal Master Plumber or Principal Master Gas Fitter for a company, or if you are establishing your own company. This form must be updated annually.
- **Classification Declaration Form:** This form should be completed if you are not a Master Plumber/Gas Fitter (MPG), or were not a Journeyman Plumber/Gas Fitter (JPG) prior to passing this examination.

Please submit all paperwork, along with payment for your new certification, to our office.

If you have any questions, or need any additional information, you may contact our office at (205)945- 4857.

Yours truly,

David H. Wilcox
Executive Director

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Update Record Form – Master Only

NOTE: Please print or type and provide all requested information. A home address **MUST** be provided even if you receive your mail at a different address.

Name: _____ Social Security #: XXX-XX-_____

Home Address: _____ County: _____

City: _____ State: _____ Zip Code: _____

Mailing Address: _____ County: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

This section must be completed whether or not you are the principal master:

- | | |
|--|--|
| <input type="checkbox"/> I <u>AM</u> the Principal Master. | <input type="checkbox"/> Principal Master Plumber |
| <input type="checkbox"/> I <u>AM NOT</u> the Principal Master. | <input type="checkbox"/> Principal Master Gas Fitter |

Status:

Active Retired – Date: _____ Disabled – Date: _____

****If you have more than one employer, please fill out & attach additional update form(s).
Note: You can only be principal master for one company per each master certification you hold.****

Employer: _____

Employer's Address: _____

City: _____ State: _____ Zip Code: _____

Employer's Phone: _____ Employer's E-mail: _____

Any changes in residence or employment must be submitted to the Board in writing within 30 days of the change in compliance with Ala. Code §34-37-14(a).

This form should be completed along with the “Company Registration/Update Form” as needed in compliance with Ala. Code §34-37-6(b) and 34-37-14(b). “Update Record Form” is intended to be solely an update to your certification records.

Signature: _____ **Date:** _____

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NEW COMPANY REGISTRATION FORM

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This form is to be used ONLY to register a NEW company with the Board.

NOTE: Please print or type and provide all requested information. An office address MUST be provided even if you receive your mail at a different address.

Company Name: _____

D/B/A (If Applicable): _____

Office Address: _____ County: _____

City: _____ State: _____ Zip Code: _____

Mailing Address: _____ County: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

The following information is required in compliance with Ala. Code §34-37-6(b):

Business Owner Name: _____

Principal Master Plumber: _____ Certification #: _____

Principal Master Plumber Signature: _____

Principal Master Gas Fitter: _____ Certification #: _____

Principal Master Gas Fitter Signature: _____

By my signature on page 2, I certify that I understand any change in business information must be submitted to the Board within thirty (30) days of the change, in compliance with Ala. Code §34-37-14. I also understand that business information must be submitted and verified annually between October 1 and December 31, in compliance with Ala. Administrative Code r. 720-x-17-.01.

Please continue to page 2 to list the current employees of your company.

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NEW COMPANY REGISTRATION FORM
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Current employees of company: (Attach additional pages as needed)

LAST 4 OF SSN IS REQUIRED TO UPDATE RECORDS – PLEASE LIST CLASSIFICATION OF PERSON AS SHOWN ON CERTIFICATION CARD.

<u>Name (as shown on card)</u>	<u>Classification</u>	<u>Last 4 of SSN</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
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_____	_____	_____

Owner Signature: _____ **Date:** _____

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CLASSIFICATION DECLARATION FORM

In compliance with Ala. Code §34-37-6(a), if you are currently a Master or Journeyman Plumber, you must hold at least an Apprentice certification to perform gas fitting. If you are currently a Master or Journeyman Gas Fitter, you must hold at least an Apprentice certification to perform plumbing.

Name: _____ Social Security #: XXX-XX-_____

Please indicate your current certification:

Master Plumber

Master Gas Fitter

Journeyman Plumber

Journeyman Gas Fitter

Employer: _____

Principal Master Name: _____

Effective September 1, 2015, you will be required to have 2 years current work experience to qualify for a Journeyman exam. If you do not wish to obtain and/or renew your Apprentice certification at this time, your 2 years current work experience will begin at the future date you obtain or renew your Apprentice certification. Also, it will be a violation of Ala. Code §34-37-6(a) if you are found performing plumbing and/or gas fitting without a current certification.

_____ I, the undersigned, certify that I do wish to apply for or continue holding my Apprentice certification. I understand that I must submit an Apprentice Registration to the Board along with the registration fee.

_____ I, the undersigned, certify that I do not wish to apply for or continue holding my Apprentice certification. I have read and understand the above information.

Signature: _____

Date: _____